

# SECTOR TRAINING

## Job Coaching in Practice:

**Train to Become a Job Coach and Support People with Learning Disabilities into Work  
A 2-day Course**

**Monday 28 & Tuesday 29 June 2010  
Kensington Close Hotel - London**

### Who would benefit most:

All interested in becoming a Job Coach; Managers interested in developing Supported Employment provision

### **Train to be a Job Coach and make a real difference to people with learning disabilities**

There is strong evidence that supported employment for people with learning disabilities works. Indeed it is now recognised as a very direct and effective means of addressing social exclusion. Government has expressed a desire to see the supported employment approach embedded in vocational education. This cannot happen without trained Job Coaches.

This 2-day course is specifically designed to provide essential training for anyone wishing to become a job coach. The course covers the essential knowledge, practical skills and administrative tasks required of a Job Coach. It will cover:

- **Supported Employment in Practice**
- **The Role of the Job Coach**
- **The Work of the Job Coach**
- **Barriers Faced by Job Coaches**
- **Risks and Risk Awareness**
- **Job Coach Documentation**
- **Legal Issues: Implications of the Disability Discrimination Act**
- **Equality and Diversity Issues**

The course will be delivered by **Sharon Gould and Jenny Carr**, joint managers of the ROSE Project (Realistic Opportunities for Supported Employment). The ROSE Project is widely recognised as one of the country's most successful exponents of supported employment and Job Coaching.

**To book your place, please visit our website below or use the booking form on page 4. Should you wish to book provisionally, please do not hesitate to contact us.**

Advantage House Chip Lane Taunton TA1 1DU

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## Job Coaching in Practice

### P r o g r a m m e

#### Day One

- 9.30 Registration and Refreshments
- 10.00 **Welcome and Introduction**
- 10.10 **Breaking the Ice: Activity**
- 10.30 **SECTION 1:**
- All about Supported Employment
  - Barriers Faced by Job Coaches
  - P...is for People
- 11.30 Morning Refreshments
- 11.45 **SECTION 2:**
- The Role of the Job Coach
  - Training and Working as a Job Coach
- 12.45 Questions and Discussion
- 1.00 Lunch
- 2.00 Review of Sections 1 & 2
- 2.30 **SECTION 3:**
- Health and Safety Issues
  - Risk Awareness
- 3.30 Afternoon Refreshments
- 3.45 Questions and Discussion
- 4.00 Close

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## Job Coaching in Practice

### P r o g r a m m e

#### Day Two

9.30      **Review of Day One and Introduction to Day Two**

10.15     **SECTION 4:**  
■ **Job Coach Documentation**

11.00     Morning Refreshments

11.15     **SECTION 4:**  
■ **Job Coach Documentation (Continued)**

12.15     Questions and Discussion

12.30     Lunch

1.30      **Review and Discussion of Section 4**

1.45      **SECTION 5:**  
■ **Disability Discrimination Act**  
■ **Equality and Diversity**  
■ **Legal Issues**

2.45      Afternoon Refreshments

3.00      Review of the 2 Days: Questions and Discussion

3.30      Close

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Monday 28 & Tuesday 29 June 2010

Kensington Close Hotel - London

PLEASE USE BLOCK CAPITALS AND FOR MULTIPLE BOOKINGS PLEASE PHOTOCOPY

TITLE  FIRST NAME  SURNAME   
EMAIL ADDRESS   
ORGANISATION NAME   
ADDRESS   
POSTCODE  TEL  FAX

INVOICE DETAILS - IF THE SAME AS ABOVE PLEASE TICK BOX

FOR THE ATTENTION OF   
ORGANISATION NAME   
ADDRESS   
  
 POSTCODE  TEL   
ORDER No. (if applicable)

## SPECIFIC NEEDS

Should you have any specific dietary/mobility requirements please indicate below so we can try to help.

## ACCOMMODATION (Not included)

Please tick the box below if you would like to receive a list of nearby accommodation:

If you do not wish to receive details of our future events please tick here

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## BOOKING CONFIRMATION AND JOINING DETAILS

Acknowledgement of booking will be emailed by return. Joining details, including directions, will be sent approximately 10 days before the event. Please contact us if you have not received acknowledgement within 2 weeks of sending us your application.

## FEE AND TERMS OF AGREEMENT

The event fee is £395+VAT per delegate

This fee also includes the cost of lunch and refreshments. Cancellations will only be accepted in writing and the full fee is payable if cancellation is made within 10 working days of the event date or when a delegate does not attend on the day. Substitutions can be made at any time. Sector Training reserves the right to amend the programme in the event of reasons beyond their control.

### Office Use Only

EM

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APPROVED SIGNATURE(S)  DATE

Please photocopy or detach this form and send by fax or post using details given below



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